



WISE INDIAN PRIVATE SCHOOL	
King Faisal Street	
Al Riqqah,	
Umm Al Quwain	
UAE	

POLICY NAME	<u>Potential Threat Respose</u>		POLICY NO.	WISE/POL/0015
EFFECTIVE DATE	April 18, 2026	DATE OF LAST REVISION	VERSION NO.	001

VERSION HISTORY					
VERSION	AUTHOR	REVISION DATE	DESCRIPTION OF CHANGE	APPROVED By:	Signature of Approving Authority:
001	Alston Lawrence HSE Officer	April 18, 2026	New Policy Draft	Anjana Iraddi Principal	



School Policy: Potential Threat Response

1. Purpose

This policy is established in accordance with the **UAE Ministry of Education guidelines for the resumption of in-person learning**. It aims to ensure a **safe, secure, and well-regulated school environment**, while preparing students and staff to respond effectively to any potential threats or emergency situations.

2. Scope

This policy applies to:

- All students (KG to Grade 10)
 - Teaching and non-teaching staff
 - Administrative and support staff
 - School transport personnel
 - Parents and visitors on campus
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3. Policy Statement

The school is committed to:

- Ensuring the **safety and well-being** of all students and staff
 - Maintaining full **compliance with MOE directives**
 - Implementing **preventive, proactive, and responsive safety measures**
 - Ensuring readiness to **respond to official alerts and emergencies promptly**
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4. Operational Requirements for Reopening

The school shall ensure:

- Approval of facilities confirming compliance with **health, safety, and security standards**
 - Identification and preparation of **designated indoor safe zones**
 - Availability of **emergency exits, evacuation routes, and assembly points**
 - Readiness of **fire safety systems and first aid facilities**
 - Conduct of **staff training in emergency response, evacuation, and student support**
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5. General Safety Controls

- No large gatherings or outdoor assemblies

- Movement between classrooms minimized
 - Safe distancing from windows and external areas
 - Controlled arrival and dispersal to avoid overcrowding
 - Safety awareness sessions conducted during reopening phase
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6. Safe Zones

- Located indoors and away from windows and external facades
 - Easily accessible within **one minute**
 - Structurally secure and well-ventilated
 - Sufficient to accommodate all students and staff
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7. Potential Threat / Alert Response Protocol

A. During an Alert (School Hours)

- All activities must **stop immediately**
- Students and staff move to the **nearest designated safe zone**
- Maintain **calmness and discipline**
- Teachers ensure **attendance and supervision**
- Students must remain seated away from windows

B. During Arrival

- Avoid waiting at gates or open areas
- Students should enter the building immediately
- Follow all instructions issued by authorities

C. During Dismissal

- Dismissal will be **suspended during alerts**
- Students will not be released until it is safe
- Avoid crowding and gathering

D. After Alert

- Resume activities gradually
 - Inform parents and ensure safe dispersal
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8. School Transport Protocol

- Students must remain **inside buses during alerts**
- Sit low and away from windows
- No dropping in open areas
- Bus staff to move to **safe locations if required**
- Follow all official instructions strictly

9. Roles and Responsibilities

School Administration

- Ensure full implementation of MOE guidelines
- Approve and monitor emergency plans
- Maintain communication with authorities and parents

Teachers

- Guide and supervise students during emergencies
- Provide emotional support
- Maintain attendance records

Students

- Follow instructions calmly
- Move to safe zones without panic
- Maintain discipline

Parents

- Follow school and authority instructions
- Ensure updated contact details
- Adhere to arrival and dismissal regulations

10. Communication

- Clear communication channels will be maintained with parents
- Updates will be shared promptly during emergencies
- Parents must cooperate and avoid unnecessary presence on campus

11. Unstable Situations

In case of unstable or emergency conditions:

- The school may **shift to remote learning immediately**
- Onsite learning will resume only upon **official approval**

12. Training and Drills

- Regular **Potential Threat Drills** will be conducted
- Staff will undergo continuous training
- Students will be oriented on safety procedures

13. Conclusion

This policy ensures that the school remains fully prepared to **operate safely, respond effectively to emergencies, and provide a secure learning environment**, in alignment with the UAE Ministry of Education requirements.
